

Charles A Jones Career and Education Center Lemon Hill Job Center Services



A proud partner of Atteriou's Job

CTE Training Programs

- Vocational Nursing
- Pharmacy
- Technician
- Medical Assistant
- -Nursing Assistant
- -Phlebotomy
- Court Reporting (1.Medical/Legal Transcribing. 2.Hearing Reporter/Cart Training. 3.Court
- reporter skill development for Licensing Eligibility.
- 4.Office
- Occupations with Emphasis on Proof reading,
- transcribing, and
 Customer Services)
- -HVAC-R
- -Manufacturing Pre.
 Apprenticeship

Educational Classes

- ESL Classes different Levels)
- High School Equivalency Preparation
- Adult Basic Education (ABE)
- Math Strategy Academy (40 hours boot camp)
- -HiSET Testing Center

Employment Services

- CoverLetter/ResumeWriting
- Job Search Job Placement
- Job Interview (Mock)
- Customized
 Workshops based
 on the needs of
 customers
- Career Pathway Development
- Developing Employment Networking
- Tutoring

Individualized Case Management

- Adult/Dislocated Worker.
- WIOA I Tuition Assistance for training.
- Career Coachina
- Job Retention services.
- Supportive Services
- Varity of referrals for other services based on customer's needs.
- Customized integrated resource team (IRT) development for

those in training.

- Tutoring.

Out of School Youth (OSY)

- Pre-Employment Training.
- Supportive Services.

- Customized

- WEX (paid/unpaid work experience)
- Integrated resource team (IRT) development for those in training.
- Tutoring.
- Resume Writing
- Job Search
- Job Placement
- Job Interview (Mock)
- Customized
 Workshops based
 on the needs of
 customers
- Job Retention Services.

Refugee Program RSS-ELL

- Pre-employment training (40 hours)
- Job placement services.
- Supportive Services.
- Referral and customized workshop based on customer's needs.
- Job Interview (Mock)
- Job retention Services
- -Tutoring

U.S.
Department of
Veterans
Certified –VA
Education
Benefits

- Post-911 GI Bill (Chapter 33)
- Active Duty (MGIB-
- AD/Chapter30)Mo ntgomery Gl Bill. - Selected Reserve
- (MGIB-SR/Chapter 1606) Survivors' and Dependents' Educational Assistance Program (DEA/Chapter 35).