



PROGRAM FLOW



STEPS Application: [Click here](#)

Program Enrollment

A referral/ online application for a student is received by the SETA/ Sacramento Works STEPS Team along with forms [DR 203](#) and [DR 206](#)

The STEPS Team makes contact with the student/guardian to explain the services offered through STEPS and gather payroll documents to ensure Right-to-Work status.



Paid Work Experience (WEX)

Students are placed with local businesses, government agencies, and nonprofits to offer internship and employment opportunities tailored to the needs and abilities of students with disabilities. Students gain practical retail experience, including customer service, teamwork, and leadership skills.



Work Readiness Training

The STEPS Team invites program participants to virtual online workshops and training sessions focused on developing both hard and soft skills to prepare students for competitive work. Topics include:

- Workplace Safety
- Interview Skills
- Dress for Success
- Financial Literacy
- Workplace professionalism
- Communication Skills
- Self-Advocacy
- Career Exploration



Post WEX / Program Exit

The STEPS Team works with participants on employment retention and follow-up services following completion of work experience.